

## **1. Granting Opportunity**

The Fort St. James Community Foundation is a registered non-profit society located in the community of Fort St. James. The Foundation fundraises annually through special events and donations to accumulate money for the endowment fund.

This endowment is never spent. The money is invested, alongside the Prince George Community Foundation fund. Interest earned on these low-risk pooled investments are then distributed to the community in the form of annual community grants.

## **2. Eligible Applicants**

Be a registered non-profit society or charity that operates and provides services in the following:

- District of Fort St. James
- Regional District of Bulkley Nechako Area C,
- Germanson Landing,
- Manson Creek,

First Nation Communities:

- Nak'azdli Whut'en,
- Tl'azt'en Nation,
- Binche Whut'en First Nation,
- Yekooche First Nation,
- Takla Lake First Nation.

## **3. Evaluation Criteria**

Applications will be evaluated for the following criteria:

a) Suitability of proposed project as it corresponds to one or more of the Fort St. James Community Foundation's Granting Priority Areas

b) Awards for Organizations will be granted based on the following:

- Impact on the Community (35%)
- Relevancy to Granting Priority Areas (35%)
- Demographic that the project addresses (ex.Youth/Seniors, etc.) (30%)

#### 4. Granting Priority Areas are the following:

##### A. Education:

- Scholarships, bursaries, or awards to deserving students who are undertaking education in a post secondary institution. (Universities, Technology and Trade Schools).

**NOTE: all bursary information for those attending Fort St. James Senior Secondary is available through the high school bursaries binder. Bursaries are for grade 12 graduating students only, and attending Fort St. James Senior Secondary.**

- Educational equipment and or aids for individuals with disabilities pursuing education.
- Research projects that will provide benefit to communities located within the Community Foundation boundary area. Sponsorship must be with a post-educational institution located in Central Interior Region of BC.

##### B. Health:

- The Health category will seek to provide grants to assist with capital purchases such as and not limited to purchases of equipment, enhancement of facilities or grounds, or any other services that enhance quality of life or patient care in a hospital and long-term or assisted care facility.

##### C. Social Wellness:

- The Social Wellness category will seek to provide grants to assist with services, programs or projects that advance the social well-being of the residents of the benefiting area and contribute to enhancing healthy communities.

##### D. Sports and Recreation:

- The Sports & Recreation category will seek to provide grants to assist with the advancement of ability of groups and organizations administering sport and recreation programs and services.

E. Arts and cultural activities:

- The Arts & Culture category will seek to provide grants to assist with the advancement of the arts such as and not limited to; theatre, musical, poetic, literary, guest performers authors or speakers, exhibitions of an artistic nature, seminars, workshops and artist in residence opportunities.

F. Environment and Historic:

- Historical Preservation category seeks to provide grants to assist with the preservation of the history of the benefiting area such as and not limited to collecting and storing historical data, photographs, written literature and archival objects, restoration of historical facilities, maintaining historical lands, providing education with regards to the history of the area.

G Conservation & Ecological:

- This category seeks to provide grants to assist with initiatives such as and not limited to the advancement of services, program and projects that enhance “Green” sustainable practice opportunities for residential, commercial, industrial, and municipal operations

5. Timelines for Application/ Approval/Notification

Applications will be available as of March 1st of each year.

Applications can be downloaded from the website fsjcf.org

Applications must be completed on the grant application form provided on the Fort St. James Community Foundation on the website fsjcf.org

Other application formats will not be accepted. Additional pages may be attached but the grant application form itself must not be modified.

**All completed applications should be emailed (by PDF attachment) to fsjcf.info@gmail.com or mailed via Canada Post to:**

**The Fort St. James Foundation Society Grant Committee**

**Box 17, Fort St. James, BC V0J 1P0**

## 6. Contact

Please contact the Foundation at [fsjcf.info@gmail.com](mailto:fsjcf.info@gmail.com) for further details or to discuss your application prior to submitting. A board grant committee member will contact you.

## 7. Awards

All Applicants will be notified of their application status by June 1st of each year. All grant application must be received by email or postmarked on or before April 15th of the current granting year in order to be considered for this granting cycle.

**\*\*If you are mailing on the last day, please ensure with Canada Post that the submission will be postmarked April 15, 2022\*\***

The Foundation Board of Directors does not issue statements of explanation for applications they elect not to fund.

Unsuccessful applicants who plan to submit a similar request for funds at a later date are urged to discuss the Foundation's application requirements and funding priorities with a Foundation representative prior to re-submission

### **Ambassador Grants**

Ambassador grants are available to eligible students applying to attend or invited to attend a regional, provincial, or national competition, workshop or program due to their excellence in an academic subject, the arts, sport, recreation or community initiative. An eligible student must be attending school fulltime at David Hoy Elementary, Nakalbun Elementary, Eugene Joseph Elementary, Jean Marie Joseph School, Nus Wadeezulh Community School, Yekooche Elementary or Fort St. James Senior Secondary. The maximum Ambassador Grant award is \$500 and is to be used to assist with costs associated with student's attendance at the event. This grant is made possible through the Ingrid Gerke Legacy for Youth.

**NOTE: Ambassador grants are available throughout the year. It is strongly suggested you submit your completed application for an Ambassador Grant as soon as possible once you have confirmation of invite to attend the competition, workshop or program. Ambassador Grant applications must be completed on the fillable pdf application on the Foundation website [fsjcf.org](http://fsjcf.org) Completed Ambassador Grant applications can be emailed to the Fort St. James Community Foundation at [fsjcf.info@gmail.com](mailto:fsjcf.info@gmail.com)**